

Irton Parish Council

Minutes of Annual and Ordinary Meetings of the Council held on Monday 19th May 2025 at 7pm in Seamer & Irton Memorial Hall

Present:

Irton Parish Council: Cllr. John Luckock (Chair)
Cllr. Shelley Luckock
Cllr. Denise Palmer-Jenkinson
Cllr. Charlene Joyce

North Yorkshire Council: Cllr. Heather Phillips

North Yorkshire Police: PCSO Ria Lockey

Clerk: Anne-Marie Benson

8 members of public were present

ANNUAL MEETING OF THE COUNCIL

1) ELECTION OF CHAIRMAN

a) Cllr J. Luckock was nominated as chair, proposed and second.

RESOLVED: to appoint Cllr J. Luckock as Chairman of Irton Parish Council for 2025-26.

b) Cllr J. Luckock signed the Declaration of Acceptance of Office **39/25**

2) ELECTION OF VICE-CHAIRMAN

Cllr Joyce was nominated as vice-chair, proposed and second.

RESOLVED: to appoint Cllr Joyce as Vice-Chair for the coming year **40/25**

3) APOLOGIES FOR ABSENCE

No apologies received **41/25**

4) DECLARATIONS OF INTEREST

No declarations of interest received. **42/25**

5) ELECTION OF REPRESENTATIVES ON OUTSIDE GROUPS

The following members were elected to represent the Council on the following groups:

a) Seamer and Irton Memorial Hall Management Committee – Cllr Palmer-Jenkinson.

b) YLCA: **RESOLVED:** not to elect a member to this post. Cllr Phillips kindly agreed to keep the Chair and Clerk apprised of anything relevant. **43/25**

6) POLICIES

To review and approve the following policies

a) Standing Orders: **RESOLVED:** to approve and adopt this policy.

b) Financial Regulations: **RESOLVED:** to approve and adopt this policy.

c) Asset Register (April 202): **RESOLVED:** to approve the register.

d) Financial Risk Assessment: **RESOLVED:** to defer to next meeting.

e) Insurance Cover: **RESOLVED:** that insurance coverage is adequate. **44/25**

7) FINANCIAL CONTROLS

Noted: Item voided as covered under item 6d).

8) NEXT MEETING

To follow on after this meeting on 19th May 2025

ORDINARY MEETING OF THE COUNCIL

1) APOLOGIES FOR ABSENCE

No apologies received.

45/25

2) DECLARATIONS OF INTEREST

No declarations of interest received

46/25

3) PREVIOUS MINUTES

RESOLVED: to approve the minutes of the meeting held on 24 March 2025 as a true record.

47/25

4) ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN (AGAR) 2024-2025

Clerk went through the Annual Reports (AGAR) for 2024-25.

RESOLVED: these were agreed and approved and signed by the Chair and Clerk. Clerk to provide an explanation on the variances between the Annual Returns Accounting statements figures for 2023-24 and 2024-25, for publication.

48/25

5) FINANCE

a) **RESOLVED:** to approve the Bank Reconciliation to the end of April 2025 and acknowledge and thank the Friends of Irton Group for the kind donation towards the VE Day 80th anniversary garden party

49/25

b) **RESOLVED:** to approve the Payment Schedule May 2025.

50/25

c) **RESOLVED:** to approve the Budget & Actuals Report May 2025

51/25

6) ANNUAL RISK ASSESSMENT

Noted: Item voided, as covered in Annual Meeting of Council, item 6d).

52/25

7) PUBLIC PARTICIPATION

- A question was raised about the North Yorkshire Council (NYC) Local Plan consultation and when we might hear something. NYC have published their interim consultation for the Local plan and opened it for comments. This appears to be on what NYC's approach should be; however, the consultation closes before the next Parish Council meeting. Councillors will consult as to whether to hold an extraordinary meeting to discuss this but encourage all residents to look at NYC's plans. Link:
<https://www.northyorks.gov.uk/planning-and-conservation/planning-policy/north-yorkshire-local-plan>
- Hedge not cut back on Main Street and is blocking pathway. Pedestrians must walk on the road. As this is an ongoing issue, Cllr J. Luckock will pick this up with the owner, and if necessary, contact NYC as they maintain footpaths.

RESOLVED: that the above be noted.

53/25

8) UPDATES ON COUNCIL ACTIVITIES

a) Cllr J. Luckock

- i) Yorkshire Water – Regarding the issue of alarms going off continually and not switching off automatically. Cllr J. Luckock sent a letter to Yorkshire Water, who have responded, and apologised for the considerable inconvenience. Yorkshire Water said it was an issue with their alarm system, which has now been addressed, and residents report there have been no instances since. Cllr J. Luckock now has contact details for Yorkshire Water, in case of a recurrence.
- ii) Seamer & Irton Community Award - Awarded to Mike and Julie Stephenson for their great work and contribution to the community.
- iii) Community Action – Planter Boxes and pavement sweeping. This was a great effort by volunteers and very appreciated. All planter boxes were painted, the new plaques put up, litter picking undertaken and Cllr J. Luckock swept main street of boulders and mortar. Cllr J. Luckock and Cllr Joyce also cleared out the overgrown area around the flagpole.

- iv) VE Day 80th Anniversary Garden party. Thanks to Richard and Marlene for the use of their garden, and to the Friends of Irton group for their donation. The total cost was £670, and with the donation, the total cost to the Parish Council was £340. On the day a collection was made for the Veterans Association, and a £100 was donated to them (clerk has paperwork). Thanks to everyone for their generous donations and for participating.
- v) Bus Service (128) in Irton – Have received a response from the Mayor relating to this. Additional funding was found previously for a Sunday service and continuing service from Pickering to Helmsley. There currently is no funding available to increase the service to an hourly interval. However, there is a review of bus services coming up by the combined authority, and Irton will be taken into consideration.

RESOLVED: to note all the above reports

54/25

9) OUTSIDE BODIES

To consider any reports from representatives on outside bodies:

- a) Cllr S. Luckock - Yorkshire Local Councils Association. No meetings.
- b) Cllr Palmer-Jenkinson - Seamer & Irton Memorial Hall Management Committee. Cllr Palmer-Jenkinson attended the last meeting. The boiler issues are still not resolved, but this work is still ongoing. The Hall is also looking at providing wi-fi, as a trial. The VE Day bake sale went well also.

RESOLVED: that the above be noted.

55/25

10) REPORT OF NORTH YORKSHIRE COUNCILLOR

Councillor Heather Phillips has been working on improving and streamlining planning in North Yorkshire. Regarding policing - learning about preventative strategy for North Yorkshire, including online, and international influences. There has been a lot of work and meetings regarding the NYC school transport proposals. Cllr Phillips also has a funding budget for projects (minimum spend £300) especially where communities are working together.

RESOLVED: that the above be noted.

56/25

11) POLICE REPORT

PCSO Ria Lockey outlined the latest police report. Crime is down generally. The Police ran an event at Irton Garden Centre, with a mobile police van, and lots of people were asking questions and getting information, especially about Operation Trailblazer (off-road vehicles). Residents can sign up for community alerts to receive emails or text messages with the latest information. There has been an increase in Scarborough with mopeds/motorbikes being stolen, in one case there were multiple thefts per night! Police urged everyone to make sure, if they own one, to lock it up very securely.

RESOLVED: that this report be noted.

57/25

12) EMPLOYMENT MATTERS

Cllr J. Luckock announced the resignation of the current Clerk (Anne-Marie), and that subsequently interviews for a new Clerk have taken place.

RESOLVED: to accept Anne-Marie's resignation, effective from 31st May 2025. To appoint Emily Jewell as Clerk, Proper Officer and Responsible Financial Officer from 1st June 2025. It was noted that the handover was planned for 22nd May.

58/25

13) ITEMS FOR THE NEXT MEETING

RESOLVED: the following items to be added to the agenda: Financial Risk Assessment, Clearing of weeds from road curbs, Grass cutting schedule, and ideas for next community "project/event" (Cllr J. Luckock to put notice in the newsletter).

14) NEXT MEETING

Date of the next meeting: **MONDAY 21 JULY 2025**